

KICK OFF MEETING IN FINLAND (VIRTUAL DUE TO COVID)

PROJECT: AMORE: Adults' MicrOmachismo ReEducation

Agreement number: 2020-1-HU01-KA204-078666



Venue of the meeting: Santander, Cantabria (Spain)

Date: 18-19th of November, 2020

Participants:

János Palotás and Ferenc Simon from Tudás Alapítvány (Hungary)
Oscar Argumosa and Silvia González from Permacutura Cantabria (Spain)
Veli Elyak and Jari Vehanen from Olemisen Balanssiary (Finland)
Sillian Ferrari and Francesco Bugnola from ORIEL (Italy)



Content

KICK OFF MEETING IN FINLAND.....	0
.....	0
AGENDA Saturday 18.11.2020 (9.00-12.00).....	2
DETAILED AGENDA.....	4
PROJECT SUMMARY.....	4
MAIN ACTIVITIES.....	5
PARTICIPANT’S SELECTION, PREPARATION AND RECOGNITION.....	6
Participants Selection.....	6
Participants Preparation.....	6
Participants involvement and recognition:.....	7
TRAINING MOBILITIES.....	8
C1: Visit to Hungary.....	8
C2: Course in Spain.....	10
DISSEMINATION CAMPAIGN.....	10
WORK TEAM, TASK DISTRIBUTION AND DEADLINES.....	11
FINANCIAL CONTROL.....	12
PAYMENT PLAN.....	13
First pre-financing payment.....	13
Second pre-financing payment.....	Error! Bookmark not defined.
Balance Payment.....	13
REPORTING.....	14
Interim report:.....	14
Final report:.....	14
SUPPORTING DOCUMENTS.....	14
PROBLEMS IN REPORTING OR IMPLEMENTATION.....	15
ANNEX I: BUDGET DISTRIBUTION.....	17

AGENDA**Wednesday 18.11.2020 (9.00-17.00)**

09.00-9.15**Welcome speech**

Veli Elyak (Olemisen Balanssiary)

09.15-9.45**Participants' introduction**

János Palotás (Tudás Alapítvány)
Ferenc Simon (Tudás Alapítvány)
Oscar Argumosa (Permacutura Cantabria)
Silvia Rodríguez (Permacutura Cantabria)
Veli Elyak (Olemisen Balanssiary)
Jari Vehanen (Olemisen Balanssiary)
Sillian Ferrari (ORIEL)
Francesco Bugnola (ORIEL)

09.45-10.15**Project Overview and goals**

János Palotás (Tudás Alapítvány)
Q&A from other partners

10.15-10.30**Coffee Break****10.30-13.00****Main activities**

János Palotás (Tudás Alapítvány)

Work team, task distribution and deadlines

All partners

13.00-14.30**Lunch Break****14.30 -15.30****Payment plan**

János Palotás Q&A from other partners

15.30-17.00**Financial control**

János Palotás (Tudás Alapítvány)
Q&A from other partners

Thursday 19.11.2020 (9.00-13.00)

09.00-9.45

Reporting

János Palotás (Tudás Alapítvány)
Q&A from other partners

09.45-10.15

Potential problems and solutions

János Palotás (Tudás Alapítvány)
Q&A from other partners

10.15-10.30

Coffee Break

10.30-12.00

Review of the working plan, timeline and commitments

All partners

12.00-13.00

Evaluation and closing (certificates delivery)

Veli Elyak (Olemisen Balanssiary)

13.00-14.00

Lunch
Return trip

DETAILED AGENDA

(FOR THE MEETING PREPARATION AND THE INTERIM REPORT)

PROJECT SUMMARY

The Project runs for 24 months

Starting date: 15/10/2020

End date: 14/10/2022

The Council of Europe defines that gender equality means identical level of responsibility, visibility, autonomy and participation of both sexes in all the public and private spheres of life. Sexual and gender-based violence is defined as the violence applied against a person because of his/her gender or sex, including sexual abuse and harassment, rape, domestic violence, etc. Although everybody could be equally affected, women are the prime victims of this type of violence.

As reported by the EIGE, 1 out of 10 women in Europe have suffered some type of cyber violence.

It was reported by the EU LGBT survey that 47 % of people from this community have felt discriminated or harassed because of their sexual orientation in the previous year.

Migrant women face challenges as both migrants and women, suffering a double disadvantage.

We all are regularly exposed to everyday sexism without being aware of it. We are extremely used to these situations or set phrases that are simply seen as social constructs that we usually acknowledge as being normal. The headlines in the media are often condemning the crimes that end up with a dead body. Nevertheless, they do not analyse the base of this phenomena, established over a society that see everyday sexism as “normal”.

The purpose of the AMORE project is to face everyday sexism of those who suffer the most (adult women, adult people of the LGTBIQ+ community and women with an immigrant background) in various media, especially in the digital world.

The objectives of the “AMORE” project are therefore the following:

PO1. Empower adults against everyday sexist practices through innovative identification, prevention and confrontation tools in various media and LGTBIQ+ and immigrant communities

PO2. Create awareness in society about the existence of everyday sexism and the importance of combating it

These objectives will be achieved by the following main activities planned:

- 2 international project meetings.
- 2 learning activities. A participatory visit to Hungary and a Training course in Spain.

The sustainable impact of the "AMORE" project will be to improve their perception about everyday sexism, and will have a good collection of methods to empower adult learners to confront everyday sexism practices in different contexts and communities. We expect to promote the inclusion of adult people from the LGBTIQ+ communities and immigrant backgrounds pursuing real conditions of equality among adults, with a special emphasis on combating everyday sexism in the media.

MAIN ACTIVITIES

The main activities in the project include:

(a) Transnational Meetings

We will carry out 2 transnational meetings, attended by 2 persons from each entity (project coordinator + dissemination coordinator):

1. International project meeting in Finland (virtual)
2. International project meeting in Italy (final assessment)

(b) Two learning activities (LTTA):

c.1) A3-day participatory visit in Hungary

c.2) A 8-day course in Spain

c) Other supplementary activities without specific budget:

e.1) Small research on social media presence of the theme: the research was a requirement of the Hungarian NA for the project approval. Since an activity about it was included in the visit to Hungary (what is happening with everyday sexism phenomena in the social media. Identification and impact of everyday sexism messages)... Can the applicant write a small research or article about this, so all partners can translate it for dissemination? Other partners are welcome to help.

e.2) Internal workshops: Each organization will hold an internal workshop after each training activity. The objective is to share with the rest of the personnel, collaborating organizations and interested people the tools and knowledge obtained. Participants in transnational activities will be responsible for organizing and delivering the workshops.

e.3) Training Workshops: The adult trainers who participated in the course in Spain will replicate the course learned to empower the adult learners with whom they work.

e.4) Dissemination events: The dissemination coordinators will be in charge of the organization of dissemination events in their country (1 after each LTTA).

e.5) We will carry out a **dissemination campaign** involving the participation of main stakeholders to maximize the exploitation of the results.

PARTICIPANT'S SELECTION, PREPARATION AND RECOGNITION

Participants Selection

Group 1: Made up of 1 project coordinator and 1 dissemination coordinator of each organization. The project and dissemination coordinators will participate in the course.

Group 2: Made up of 4 adult trainers plus the dissemination and project coordinator from each organization, which will be selected for the learning activities.

Group 3: Made up of adult learners from our organizations to whom the adult trainers will transmit the knowledge and tools acquired in internal workshops.

We'll involve **participants with fewer opportunities** in learning activities!!!!

The number of people facing disadvantaged situations should be specified in the visit minutes/course memory. We'll need this data for the reporting. However, no names are required (anonymous information).

Which types of situations are these participants facing?

We included this kind of obstacles in the application:

Cultural differences

Economic obstacles

Geographical obstacles

Social obstacles

Health problems

Participants Preparation

During the mobilities, including the kick off meeting, each participating organization will therefore act as the host organization by becoming responsible for the following previous preparation tasks:

- *Support for the participants*: The host organization will provide the participants with the Infopacks (transport, justification of expenses, country information, etc.), as well as the main information of the activity. The assigned contact person will answer all the questions of the participants and will support them in everything they may need to go to the country of destination.

- *Management of the accommodation of the participants*: The host organization will search and reserve the accommodation.

- *Organize Cooking Service*: the host organization will be responsible for organizing breakfast, lunch and dinner according to the needs of the participants. Before their arrival they should be asked about their special needs (vegetarians, vegans, etc.) and about possible food allergies.

- *Security and protection measures*: the host organization will establish security measures to avoid any accident:

a) Prohibit the consumption of substances that alter the behavior or perception.

- b) Have an open space for smokers.
- c) Have a first aid kit and a vehicle 24 hours a day in case an emergency transfer is necessary.
- d) Have personnel with experience in first aid.
- e) Define an evacuation plan and provide it to the participants upon arrival.
- f) Show areas or elements that could be dangerous (if any), as well as exits from the facilities.
- g) Avoid high-risk activities or exposure to dangerous places or environments that may affect the health of the participants.
- h) Request from participants before their arrival information about their health problems, as well as the telephone number of a contact person in case of emergency. This information will be given to all the trainers, as well as to the accommodation staff.

- *Transportation management*: Before arriving in the country, the host organization will provide the organizations with an Info Pack that includes the best options to get to the country and the place of the event.

- *Communication*: There will be constant communication with the participants to ensure their full participation in the project.

Additionally, it should also be emphasised that while one entity becomes the hosting organization, the others have the role of sending organizations previously responsible for the following tasks:

-*Transportation tickets*: each entity will be responsible for the management of the transport tickets of the participants.

-*Linguistic preparation*: As speaking English is one of the requirements that participants must meet, each organization will help them to issue the Europass Language Passport (before or after the mobility). Each organization will be responsible for providing English classes and / or tools for those who need to improve their level before the mobility.

-*Pedagogical preparation*:

We will perform the following activities:

- Project preparation: we will send an info pack to each organization. The package will include a summary of the project and the program of the activity. A meeting will be held in person, so that the project coordinator of each organization can explain to the participants all the details about the project and the transnational activities (course in Spain and participatory visit).

- Preparatory meetings: The project coordinator in each organization will organize the meetings that are necessary with the participants to prepare the project tasks.

Participants involvement and recognition:

Mobility's attendees should have an active participation during the mobilities. They will share the best practices and main problems of their entities related to the project topics (gender equality, sexism, women empowerment....) with other participants.

In addition, participants will be transferring the knowledge acquired during the mobilities through internal workshops.

We will issue the following certificates for participants:

- Europass language passport
- Europass Language Passport
- Certificate issued by hosting organizations after each mobility

TRAINING MOBILITIES

C1: Participatory visit to Hungary

Host organisation: Tudás Alapítvány

Participants:

Tudás Alapítvány

Project Coordinator: János Palotás

Dissemination Coordinator: Ferenc Simon

2 adult trainers who will be selected in the selection process

Permacultura Cantabria:

Project Coordinator: Oscar Argumosa

Dissemination Coordinator: Carmen Solla

It will be necessary to have the participation of one of the trainers, since they will be responsible for designing the new course.

1 adult trainer who will be selected in the selection process

Olemisen Balanssiary:

Project Coordinator: VeliCihad Elyak

Dissemination Coordinator: Nargiza Vehanen

2 adult trainers who will be selected in the selection process

Oriel:

Coordinador de proyecto: Silian Ferrari

Dissemination Coordinator: Manuel Berto

2 adult trainers who will be selected in the selection process

The objectives of this activity are:

-Know good practices against the abuse of power towards women, sexism, and everyday sexism in Foundation of Knowledge and other collaborating organizations in Hungary.

-Know the measures carried out in Hungary to fight against this problem.

-Know tools for identification, prevention and confrontation of everyday sexism in adult women, women with immigrant backgrounds and LGTBIQ+ communities.

-Know empowerment tools for adult women.

- Know the best practices of Olemisen Balanssia ry in the identification of everyday sexism behavior towards women, members of the LGTBIQ + community and immigrant women.
- Know the presence of everyday sexism in different media.
- Know the best practices and tools of Oriol to identify prevent and confront sexist messages in different media.
- Know tools for inclusive and non-violent communication.

Thus, the results expected with the Participatory visit to Hungary are to gain knowledge from other organizations and countries in terms of everyday sexism and gender equality in different contexts, communities and in the media. Additionally, we will discuss the panorama of the current situation in Hungary and the initiatives that are taking place to counteract this problem.

The planned agenda for this activity is:

Day 1

8:30 Breakfast

9:30 - 11:00 Welcome and presentation of participants.

11:00 - 11:30 Coffee Break

11:30 - 13:00 The Hungarian constitution and women's rights. Istanbul Convention & Hungary. Court practice. Meeting with the representatives of Bethlen Gábor Calvinist Grammar School, experts in Hungarian History, and a round table on the situation of gender equality in Hungary with a local and social perspective.

13:00 - 15:00 Lunch

15:00 - 16:30 Statistics on violence against women

16:30 - 17:00 Coffee Break

17:00 - 18:30 Everyday sexism in adult women: Tools and best practices for the prevention and identification of everyday sexism in women.

18:30 - 19:00 Evaluation

19:30 - 21:30 Dinner

22:00 Cultural Visit: Walking tour around Hódmezővásárhely

Day 2

8:30 Breakfast

9:30 - 11:00 Tools to confront everyday sexism in adult communities. Additional debate with a guest speaker from Talentum Foundation.

11:00 - 11:30 Coffee Break

11:30 - 13:00 Empowering adult women: Presentation of the best practices from Foundation of Knowledge: educational, civic and social projects.

13:00 - 15:00 Lunch

15:00 - 16:30 Who is Olemisen Balanssia ry? Their activities related with gender equality between the LGTBIQ+ and the migrant communities.

16:30 - 17:00 Coffee Break

17:00 - 18:30 Exchanging practices: The identification of everyday sexism phenomena between the LGTBIQ+ and the migrant communities.

18:30 - 19:00 Evaluation

19:30 - 21:30 Dinner

22:00 Cultural proposal

Day 3

8:30 Breakfast

9:30 - 11:00 Training session, awareness and understanding when working with people from the LGTBIQ + and the migrant communities. Tasks, possibilities and practices of public authorities. What can we do as individual and as society? Which is the responsibility of the adult-centered entities and NGOs? Equality promotion tools.

11:00 - 11:30 Coffee Break

11:30 - 13:00 Oriel association: presentation and best practices concerning the everyday sexism issue in social media.

13:00 - 15:00 Lunch

15:00 - 16:30 What's the real situation and what is happening with everyday sexism phenomena in the social media among adults. Identification and impact of everyday sexism messages in social media.

16:30 - 17:00 Coffee Break

17:00 - 18:30 World café: how to develop and initiate a non-violent online activism through a positive narrative. The aim of this activity is to fight and make people more aware about the problematic of everyday sexism in the participant countries.

18:30 - 19:00 Evaluation

19:30 - 21:30 Dinner

C2: Course in Spain: "Everyday sexism and adults: current advances and future challenges."

Host organisation: Permacultura Cantabria

Participants: Project and Dissemination Coordinators and 4 adult trainers from each entity will participate in this activity.

The course programme can be checked here:

<https://drive.google.com/file/d/1ztXmg0Z4NBZtmMo2CVac1PhJp13Djz7V/view?usp=sharing>

DISSEMINATION CAMPAIGN

ACTIVITIES AND DISSEMINATION MATERIAL

- Project website. It will be created to disseminate the project and any relevant information related to adults and equality. The page will be mainly in English, but it is expected to translate the content to at least the most spoken languages of the partner countries.
- Legal information. In the associated websites, information must appear regarding the national and international laws that protect equality and defend the human rights of women.

- Articles and / or newsletters. Each team will write at least one article related to the following aspects:
 - Statistical data on the gender inequality (salary gap, glass ceiling, violence, etc.) in each partner country. Specific reference will be made to data related to adults.
 - The work of each organization
 - Knowledge acquired in the training course
 - Knowledge acquired in the participatory visit
 - Internal workshops
 - Ideas for the implementation of the knowledge and tools learned
 - Results of the project
 - The future of the Strategic Partnership
- Audio-visual material: During the trainings the dissemination coordinators will have to be in charge of the production of **small audio-visual products** to disseminate the results of the project.
- Post will be written on key dates related to Women's Human Rights, migrants and LGTBIQ +:
 - 8th of March "International Women's Day"
 - 28th of June "LGTBIQ Pride Day +"
 - 11th of October "International Day of the Girl"
 - 25th of November "International Day for the Elimination of Violence against Women"
 - 10th of December "Human Rights Day"
 - 18th of December "International Migrants Day"
- Internal workshops: Internal workshops will be held in each partner organization. The workshops will be to present the results of the participatory visit to the personnel of the collaborating entities and of the partner organizations.
- Dissemination event: An event will be held in each partner country to share and disseminate the results of the project.

For the dissemination campaign management, we will use the dissemination file shared in the Drive folder of the project:

https://drive.google.com/file/d/1tjiLfuqoH1q5UsO_veduZCg6iCRQNaq/view?usp=sharing

When the learning activities will be implemented and the first results produced (research on social media for example), we'll be able to review the strategy and agree on some specific actions, target groups and channels for the last months of the project, when dissemination will be intensifying, such as:

- Disseminating our projects results among specific target groups (Twitter campaign tagging women associations for example).
- Disseminating news and useful materials available (published by other entities working on gender issues) in the partners social media, connecting the information published with the project.

-Creation of a specific hashtag to report wrong practices detected.

WORK TEAM, TASK DISTRIBUTION AND DEADLINES

- Permacultura Cantabria

Project Coordinator: Oscar Argumosa

Dissemination Coordinator: Carmen Solla

Adult trainers: Virginia Peñeda (she will be replaced by Silvia Gonzalez)

- Foundation of Knowledge

Project Coordinator: János Palotás

Dissemination Coordinator: Ferenc Simon

- Oriel

Project Coordinator - Sillian Ferrari

Dissemination coordinator- Manuel Berto

Adult trainers: Francesco Bugnola- IO's developer

- Olemisen Balanssia ry:

Project Coordinator: Veli Cihad Elyak

Dissemination Coordinator: Nargiza Vehanen

Please, review the names of your team. So they can be updated in the kick off minutes. The project timetable can be checked on Annex II and the working plan will be agreed during the meeting.

FINANCIAL CONTROL

- Tudas will be responsible for financial control. Permacultura Cantabria will support Tudas in some of these tasks.
- Each partner must report their expenses at the end of each month with supporting documents (scanned invoices issued to their organization) to Permacultura Cantabria. Thus, we can plan possible revisions between budget items.
- Original documents may be requested during the audits; the Partner is liable to submit original copies of the documents and to keep accounting reports. The Commission may initiate such checks, audits or evaluations during the implementation of the Agreement and during a period of five years starting from the date of payment of the balance, as it is a project which grant is more than EUR 60000.
- Partners are allowed to adjust the estimated budget by transfers between the different budget categories. The Coordinator and the Partners are allowed to transfer up to 20% of the funds allocated for project management and transnational project meetings, learning/teaching/training activities and exceptional costs to any budget category except project management and implementation costs and exceptional costs.

Transfers may result with 20% increase at most on the amount set out in the following table. Approval of the Coordinator is required for each budget transfer.

Budget Item	Amount
Project Management and Implementation	30000
Transnational Project Meetings	7270
Learning/Teaching/Training Activities	31656
Exceptional Costs	450
Total	69376

*Budget details per Participating Organisations(Annex I)

Budget allocation per organization as indicated in this section is not obligatory and may be modified by the beneficiary under the condition that the activities and outputs of the project are realized and delivered in accordance with this Grant Agreement and the work plan presented in the corresponding application form.

*If any deduction is made in the budget due to a failure by the partner to fulfill its obligations and/ or of negligence, this amount shall be deducted from the budget of the partner. In case the next payment to be made does not suffice for the deduction, the Partner hereby accepts and undertakes to make this payment in cash.

Note: If the applicant receives a COVID Amendment, it will be shared with the partners.

PAYMENT PLAN

First pre-financing payment

The NA must pay to the coordinator within 30 days following the entry into force of the Agreement a pre-financing payment of **EUR 55501** corresponding to 80% of the maximum grant amount.

Balance Payment

Within 60 days after the end date of the Project, the coordinator must complete a final report on the implementation of the Project, and, when applicable, upload all project results in the Erasmus+ Project Results Platform

The final report is considered as the coordinator's request for payment of the balance of the grant.

The NA must pay the balance within 60 calendar days from when it receives the documents and final report.

The coordinator will pay their partners according to the internal agreements (40, 40, and 20%). The amounts corresponding for each partner can be found in Annex 1 of the agenda (Budget Distribution).

REPORTING

The Project runs for 24 months starting on insert date **15/10/2020** and finishing on **14-10-2022**.

Interim report:

By 15/11/2021 the coordinator must complete an interim report on the implementation of the Project covering the reporting period from the beginning of the implementation of the Project (**15.10.2020**) to **15.09.2021**.

Final report:

Within 60 days after the end date of the Project, the coordinator must complete a final report on the implementation of the Project, and, when applicable, upload all project results in the Erasmus+ Project Results Platform (<http://ec.europa.eu/programmes/erasmus-plus/projects/>).

The coordinator must use the Mobility Tool+ to record all information in relation to the activities undertaken under the Project, and to complete and submit the Interim and Final reports.

All requests for payments and reports must be submitted in the working language (English?).

SUPPORTING DOCUMENTS

A. Project management and implementation

Triggering event: the event that conditions the entitlement to the grant is that the beneficiary implements the activities and produces the outputs

Supporting documents:

Proof of activities undertaken and outputs produced will be provided in the form of a description of these activities and outputs in the final report. In addition, outputs produced will be uploaded by the coordinator in the Erasmus+ Project Results Platform.

Reporting:

On behalf of the Project as a whole, the coordinator must report on the final distribution of funds and on undertaken activities and results.

B. Transnational project meetings

Supporting documents:

Travel: Proof of attendance of the activity in the form of an attendance list and individual attendance certificates signed by the receiving organisation specifying the name of the participant, the purpose of the activity, as well as its starting and end date;

Proof of attendance of the transnational project meeting in the form of a participants list signed by the participants and the receiving organisation specifying the name, date and place of the transnational project meeting, and for each participant: name and signature of the person, name and address of the sending organisation of the person;

Reporting:

The coordinator must report on the venue of the meeting, the date and the number of participants.

Detailed agenda and any documents used or distributed at the transnational project meeting.

In all cases, the beneficiaries must be able to demonstrate a formal link with the persons participating in transnational project meetings, whether they are involved in the Project as staff (whether on a professional or voluntary basis) or as learners of the beneficiary organisations.

C. Learning, teaching and training activities

Supporting documents:

- Travel

Travel: Proof of attendance of the activity in the form of an attendance list or individual attendance certificates signed by the receiving organisation and specifying the names of the participants, the purpose of the activity, as well as its starting and end date;

Individual support: Proof of attendance of the activity in the form of an attendance list or individual attendance certificates signed by the receiving organisation specifying the name of the participant, the purpose of the activity, as well as its start and end date;

The coordinator must report on the venue of all learning, teaching and training activities, the date and the number of participants.

Reporting: The coordinator must report on the venue of all learning, teaching and training activities, the date and the number of participants.

PROBLEMS IN REPORTING OR IMPLEMENTATION

Conflict resolution and risk during the project implementation were evaluated in the application. We'll comment only the solutions included in the Grant Agreement.

Poor, partial or late implementation

Poor implementation of the Project may be established by the NA on the basis of:

- The final report submitted by the coordinator;
- The products and outputs produced by the project;

A grant reduction based on poor, partial or late implementation may be applied to the total final amount of eligible expenses and may be of:

- 25% if the final report scores at least 40 points and below 50 points;
- 50% if the final report scores at least 25 points and below 40 points;
- 75% if the final report scores below 25 points.

Termination of the Agreement

The Partner notifies the Coordinator immediately in case of appearance of any situation that may affect the performance of the Contract of Partnership.

The Coordinator may cancel the Contract of Partnership on the condition to preserve all rights for damages through a notification to the Partner.

Other reasons for termination are:

- (a) If the Coordinator decides that this Contract shall be affected negatively because of any negligence and/or late notification of the Partner,
- (b) In case of occurrence of the conditions specified under the article of failure to deliver the documents in Article 11 of this Contract or violation of any article of the Contract,
- (c) In case of occurrence of any of the conditions that shall require termination of the Contract which is set out in Article 2 of the Grant Contract in Annex 1, this contract will be terminated.

ANNEX I: BUDGET DISTRIBUTION

Project Title: AMORE: Adults' Micro-machismo ReEducation (2020-1-HU01-KA204-078666)

Summary	Economic Distribution (eur)
Foundation of Knowledge (Hungary)	22310
Permacultura Cantabria (Spain)	11492
Olemisen Balanssia ry (Finland)	18042
Oriel (Italy)	17532
	69376

Item 1	Organisation	Eur	Months	Application total
Project Management and Implementation: planning, finances, coordination and communication, dissemination	FK (Hungary)	500	24	12000
	Permacultura Cantabria (Spain)	250	24	6000
	Olemisen Balanssia ry (Finland)	250	24	6000
	Oriel (Italy)	250	24	6000
				30000

Note: Permacultura Cantabria will support the applicant with the coordination

Item 2	Organisation	Eur*	N° pax	Application total
Transnational Project Meetings for implementation and coordination purposes. Distance calculator: http://ec.europa.eu/assets/eac/erasmus-plus/distance/dc_en.html	FK, Hungary to Finland (M1)	575	2	1150
	PC, Spain to Finland (M1)	760	2	1520
	OB, Finland to Finland (M1)	0	2	
	Oriel, Italy to Finland (M1)	575	2	1150
	FK, Hungary to Italy (M2)	575	2	1150
	PC, Spain to Italy (M2)	575	2	1150
	OB, Finland to Italy (M2)	575	2	1150
	Oriel, Italy to Italy (M2)	0	2	0
				7270

Item 3	Organisation	Eur****	N° pax	Application total
Learning activities (travel). There will be 2 learning activities: a participatory visit to Hungary (C1) and a course organised in Spain (C2).	FK, Hungary to Hungary (C1)	0	4	0
	PC, Spain to Hungary (C1)	275	4	1100
	OB, Finland to Hungary (C1)	275	4	1100
	Oriel, Italy to Hungary (C1)	275	4	1100
	FK, Hungary to Spain (C2)	275	6	1650
	PC, Spain to Spain (C2)	20	6	
	OB, Finland to Spain (C2)	360	6	2160
	Oriel, Italy to Spain (C2)	275	6	1650
				8760

Item 3.2	Organisation	Days	Eur per day	Participants	Application total
Learning activities (individual support). There will be 2 learning activities: a participatory visit to Hungary (C1) and a course organised in Spain (C2).	FK, Hungary to Hungary (C1)	3	106	0	0
	PC, Spain to Hungary (C1)	3	106	4	1272
	OB, Finland to Hungary (C1)	3	106	4	1272
	Oriel, Italy to Hungary (C1)	3	106	4	1272
	FK, Hungary to Spain (C2)	10	106	6	6360
	PC, Spain to Spain (C2)	8	106	6	
	OB, Finland to Spain (C2)	10	106	6	6360
	Oriel, Italy to Spain (C2)	10	106	6	6360
					22896

Item 6	Organisation	Application total
Excepcional cost	Bus for the course in Spain	450
		450

ANNEX II: PROJECT TIMETABLE (GANTT CHART)

PROJECT TIMETABLE																											
Project activity*	MONTHS	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15	M16	M17	M18	M19	M20	M21	M22	M23	M24	M25	
	2020					2021										2022											
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct		
A1 (Project management)																											
A2 (Project publicity)																											
M1 (Kick off meeting in Finland (virtual))		18																									
A3 (Research in social media)																											
C1 (Visit to Hungary)																											
C2 (Course in Spain)																											
A4 (Internal workshops)																											
A5 (Dissemination event)																											
A6 (Meetings with relevant stakeholders)																											
A7 (Results dissemination: articles, videos)																											
M2 (Final meeting in Italy)																											
A8 (Final report writing)																											

NOTE: Some pictures will be taken during the virtual kick off meeting for dissemination. We assume you give your permission for dissemination on social media and project website, but let us know if you prefer not to publish your pictures.

Silvia Gonzalez will be taken notes for the kick off minutes. The document will be sharing through Google Drive so you can make comments or add missing information.

**THANK YOU FOR YOUR ATTENDANCE
AND CONTRIBUTION TO THE MEETING!!**